

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, February 11, 2015**  
**Community Resource Center**  
**Port Gardner Room B**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the January 14, 2015 Meeting**
- 4. Financials – Darla Vanduren**
  - Monthly financials
  - Update on Fiduciary Liability Insurance renewal
- 5. Human Resources – Randi Seaberg**
  - Update on Open Enrollment processes, participation and transition
  - United Health Care claims data and appeals results
  - Quarterly EAP report
  - Wellness coordinator job description and posting
- 6. Wellness Program – Gail Buquicchio**
  - Monthly report
  - Wellness Program vision statement
  - Continue to develop strategies to reach Wellness Program goals and KPIs
- 7. Upcoming Agenda Items for the March Meeting**
  - ✓ Review Fiduciary Liability Insurance Renewal (Darla)
  - ✓ Developing strategies to reach our goals and KPIs (Gail)
- 8. Other**
- 9. Adjournment**

Next Meeting  
March 11, 2015 – 4:00 p.m.  
CRC – Port Gardner Room B